

## Stallholders FAQ



### **How much does a stall site cost?**

The stallholder site fee charged for each market day will be \$75 for a site (powered or non-powered). This fee includes the \$7 VFMA market day levy which pays for your membership to the association.

All stallholder site fees are to be paid to the Market Manager on the day of the market.

### **Can I do a one off stall?**

When there are available stall sites, yes you can. Please note that priority is given to businesses attending every month.

### **How do I book a casual stall?**

Please fill in the EOI form, and then when requested by us complete the Application form and scan/email it to [admin@bentleighfarmersmarket.org.au](mailto:admin@bentleighfarmersmarket.org.au) or post it to Bentleigh Farmers Market, East Bentleigh Primary School, Bignell Rd, East Bentleigh, VIC 3165.

### **How do I get a regular stall?**

Please fill in the EOI form, and then when requested by us complete the Application form and scan/email it to [admin@bentleighfarmersmarket.org.au](mailto:admin@bentleighfarmersmarket.org.au) or post it to Bentleigh Farmers Market, East Bentleigh Primary School, Bignell Rd, East Bentleigh, VIC 3165.

### **How big is a stall site?**

Stalls are 3m x 3m.

Space for your vehicle is not guaranteed although we do try to accommodate a single vehicle on site. Any changes to this will be at the Managers discretion.

### **What can I sell at Bentleigh Farmers' Market?**

Vendors at the market may sell primary produce, fresh food and value added and processed edible produce grown or reared by the stallholder selling it. Value added products such as cheese and preserves are also considered primary produce if the main ingredient is produced on the manufacturer's own land, by the manufacturer.

All produce must be from Victoria.

Non-food items such as self propagated plants, compost, cut flowers wood and woollen products are accepted, however these products must also be sold by the person who is directly responsible for growing them.

No art, craft or 'bric a brac' will be accepted at Bentleigh Farmers Market.

No re-sellers/agents are permitted.

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### **When is the market open?**

The market is held on the fourth Saturday of every month (excluding January) commencing 23<sup>rd</sup> February, 2013.

### **How do I pay my stall holder fees?**

The stall fee for a stall will be collected on market day by the manager. An Administration fee of \$20 will be applied for all cancellations within three days of the market. If the stallholder does not cancel by 10AM on the day before the booked market then they will be charged the full rate of the stallholder site fee. Special circumstances may be considered at the discretion of the market manager but we encourage you to set in place contingencies for such events.

### **What time do I come for my stall?**

The market trades between 8.00 am and 12.30 pm – stallholders must not arrive before 6.30am and not later than 7.30am.

### **How to I unload/setup up and where do I park?**

You can drive to stall sites to unload goods, and stallholders may be able to leave their cars on site, subject to the discretion of the Market Manager. Stallholders should unload their vehicles as quickly as possible. You will not be able to drive your car on the oval between 7.30 am- 1.00 pm

Parking is available in the Moorleigh Community Centre carpark.

### **Do I need Public Liability Insurance?**

It is a condition of this market that any stallholder, whether they be casual or permanent must have PUBLIC LIABILITY insurance for a minimum of \$10 million cover and product liability insurance. A copy of your policy must be submitted with your signed application form.

### **What about the weather?**

The market will go ahead "rain, hail or shine" anyone choosing not to stay and trade will lose their stall fee for that month.

### **What else should I bring?**

Stallholders will need to provide their own tables, shade or weatherproof covering. Marquees must have substantial leg weights available to use on hard surfaces or in windy conditions.